

**MINUTES**  
**REEDLEY COMMISSION ON AGING**  
*February 14, 2013*

1. **CALL TO ORDER**

A regular meeting of the Reedley Commission on Aging was called to order by Chairperson Ramirez at 8:58 a.m. at the Reedley Community Center, Sierra Room, 100 North East Avenue, Reedley, California.

2. **ROLL CALL AND INTRODUCTION OF GUESTS**

- A. **Commissioners Present:** Ruben Ramirez, Chairperson; Mary Vega, Vice Chairperson; Tom Llewellyn; Carol Martens, Alternate.
- B. **Commissioners Absent:** Excused - Dolores Edwards; Vera Smith; Carl Smith.
- C. **Staff Present:** Carol Martens, Senior Citizen Coordinator; Denise Phariss, Administrative Assistant.
- D. **Others Present:** None.

3. **APPROVAL OF MINUTES**

It was moved by Commissioner Llewellyn and seconded by Commissioner Vega that the October 18, 2012 minutes be approved. The motion carried.

4. **ORAL COMMUNICATIONS** – None.

5. **CORRESPONDENCE** - Four or five thank you notes were received for the monthly newsletter.

6. **NEW BUSINESS**

- A. **Spring Yard Sale** – Date was changed to Saturday, May 11, 2013. Sign ups will start in March. Commissioners will work on an updated list of volunteers.

7. **POTLUCK REPORT**

- A. **Report on February Potluck** – 51 people attended. Lasagna & green salad were on the menu. Everyone who RSVP'd came, plus a few more. Had fun with the raffle. Held in the Senior Room.
- B. **Planning for April Potluck**  
Emcee: Commissioner Llewellyn  
Food items: Fried chicken, rolls, green beans  
Door Prizes: Stash  
Entertainment: Greg Valastica or no entertainment (so people can visit)  
Theme: Springtime  
Volunteer of the Month: Don and Jovita Zavala

8. **STAFF REPORTS**

- A. **Carol Martens, Senior Citizen Coordinator**
  - 1) FMAAA inspected recently – found a deficiency, but our site was never notified of the new rule (a new, clean utensil is required when serving seconds). They sent new regulations out to Carol afterward. She is in the process of reviewing them.

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- 2) March Newsletter is ready to copy.
- 3) Next Friday's casino bus is full.
- 4) AARP Tax Assistance may not be available at the Community Center this year – they don't have enough (Spanish speaking) volunteers for our site.

B. **Denise Phariss, Administrative Assistant for Joel Glick, Community Services Director** – A new phone system will be installed next week at the Community Center. Carol suggested having both a recorded message option and live person option for the Senior Volunteer desk. That way people could opt to listen to the recorded message or a live person (without having to hear the whole recorded message).

9. **COMMISSIONER REPORTS**

A. None.

10. **ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 9:35 a.m.

Respectfully submitted,

  
Denise Phariss, Administrative Assistant

  
Ruben Ramirez, Chairperson

  
Joel Glick, Community Services Director

**Next meeting date: Thursday, April 11, 2013 at 8:30 am.**