

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, March 10, 2011

1. CALL TO ORDER

A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson Robert Harris at 4:04 p.m.

2. ROLL CALL AND INTRODUCTION OF GUESTS

- A. Commissioners Present: Robert Harris, Chairperson; David Richey, Vice Chairperson; Ray Remy; Carl Smith; Les Travioli.
- B. Commissioners Absent: None.
- C. Staff Present: Joel Glick, Airport Manager; Denise Phariss, Administrative Assistant.
- D. Others present: None.

3. APPROVAL OF MINUTES

- A. Motion by Commissioner Travioli, seconded by Commissioner Smith to approve the February 17, 2011 Airport Commission minutes. Motion carried.

4. PUBLIC DISCUSSION – None.

5. ORAL AND WRITTEN COMMUNICATIONS – None.

6. UNFINISHED BUSINESS

A. **Airport Barbecue Planning**

Meals – No quote was received from Bill Hassett. He indicated he is too busy this time of year. Quick Fire Grill will charge \$7 for a deluxe hamburger meal, which includes lettuce, tomato, grilled onions, mushrooms, cheese, bacon and condiments. He will also provide homemade potato and pasta salads. The hotdog meal for kids will be \$3. Quick Fire Grill has all the equipment to comply with the Fresno County Health Department regulations. The Commission agreed to go with Quick Fire Grill. The City will provide the paper products. We will sell drinks separately. The Commission agreed that we will charge \$10 for the hamburger meal and \$5 for the hotdog meal for kids. No difference in price for presold tickets. It was suggested we provide coffee for those that arrive early.

Young Eagles – Commissioner Harris will contact Don Enns to get EAA members to fly kids. It was suggested to contact people from Sky Park, as well.

Guest Speaker/Emcee – Commissioner Remy will contact Judy Case; Commissioner Travioli or Remy will contact Captain Chuck Shaheen. Eugene Enns was also mentioned as a possibility. Commissioner Harris was asked to emcee.

Merchandise for Sale – It was decided to only sell the hats, not add Tshirts at this time. Hats will sell for \$15.

Raffle – It was suggested to raffle off airplane rides for adults. Several other raffle prizes have already been received. Dean Castang has agreed to donate a free flying lesson. Joel Glick will ask to borrow the raffle cage from Reedley Rotary Club.

Airport Tenants Donations – The Commission agreed with staff that letters should go out to airport tenants to request donations. The letter could include information such as, Let's get involved!, Flying Fellowship, or that they are the ones that will receive the greatest benefit from the donation proceeds. Denise will arrange to have the letters sent out with next month's bill.

Participants – Commissioner Richey will contact Stan Meeker and Rick Rogers. Commissioner Travioli will contact Sheriff's Dept. It was mentioned that John Arabian

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has a helicopter on site that he may be willing to display. Staff will invite the Fire and Police Departments and Sequoia Safety Council. It was decided that no meals will be comped for these organizations. Joel Glick will invite Cruising for Jesus to display cars/motorcycles. Other car clubs will also be encouraged to participate.

Parking – Commissioner Richey will organize Reedley College students to do aircraft and automobile parking. Commissioner Smith will train and coordinate them. Commissioner Richey will get 4-5 students, 2 for cars, 3 for planes. It was agreed that these students will be comped meals. Denise will create a different color ticket for comped meals.

Advertising – Commissioner Harris will post a PSA on Channel 53. Staff will create a flier that will be posted on the City's website, the Airport website, and mailed to all donators. In addition, an ad will run in the Reedley Exponent a week before the event, advertising the event and listing the names of all donators. A banner will be hung at the airport prior to the event advertising the date. The Commission suggested hanging a banner on 11th and G Streets.

Flour Drop and Spot Landing – It was decided not to have these events this year.

Portable Toilets – Since the pilot's lounge restrooms are handicapped accessible, we will order just a regular double portable toilet. This will keep the cost down.

City to Provide – Tables and chairs, trash cans, PA system, posters/signs.

Set up – Commissioner Smith and his staff will help with set up. The Commission was reminded that staff will need help with getting the tables and chairs to the airport and back again, as well as set up and clean up.

7. STAFF REPORTS

A. **Joel Glick, Airport Manager** – Reported that Solargen USA will be using our current Airport Consultants, C & S Companies for the environmental work on this project. The environmental work should take approximately 30-40 days. This item will go the City Council sometime in April.

8. COMMISSIONERS REPORTS – None.

9. ADJOURNMENT

As there was no further business to discuss, the meeting adjourned at 5:07 p.m. by consensus.

Robert Harris, Chairperson

Joel Glick, Airport Manager

Denise Phariss, Administrative Assistant

Next meeting date: Thursday, April 21, 2011 at 5:00 p.m.