

**MINUTES**  
**REEDLEY AIRPORT COMMISSION MEETING**  
Thursday, October 17, 2013

1. **CALL TO ORDER**

A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Commissioner Smith at 4:04 p.m.

2. **ROLL CALL AND INTRODUCTION OF GUESTS**

- A. Commissioners Present: Commissioner Richey, Vice Chairperson (arrived at 4:10 p.m.); Commissioner Henderson; Commissioner Remy; Commissioner Smith.
- B. Commissioners Absent: Excused – Robert Harris, Chairperson.
- C. Staff Present: Joel Glick, Airport Manager; Denise Phariss, Administrative Assistant.
- D. Others present: None.

3. **APPROVAL OF MINUTES**

- A. Motion by Commissioner Remy, seconded by Commissioner Smith to approve the August 15, 2013 Airport Commission minutes. Motion carried.

4. **PUBLIC DISCUSSION – None.**

5. **ORAL AND WRITTEN COMMUNICATIONS**

- A. Joel reported that the State match application was submitted to Cal Trans this week for the Fence Project Design work. This was approved by City Council on October 8, 2013.
- B. Commissioner Smith informed the Commission that the AWOS system is not functioning in the online mode. It appeared to be a bad router. As soon as he replaces that it should be fully functioning. In the meantime, pilots can still call in for the information.

6. **NEW BUSINESS**

- A. **2014 Airport Barbecue Planning** – The Commission gave direction to tentatively plan for Saturday, May 10. Commissioner Richey will make contact with Sierra Sky Park to see which weekend they plan their events each month. Denise will reserve the tables and chairs. Commissioner Henderson will pursue a military fly over with Lemoore and Fresno. Commissioner Richey mentioned an RV flyover. Many of the pilots live in this area. It was suggested that more advertising should be done. Ideas included AOPA and EAA publications at least 3 months in advance; Pacific Flyer – about 2 months lead time; and Fly In. Commissioner Henderson volunteered to take our fliers to EAA meetings to distribute. Commissioner Richey volunteered to fly to some of the surrounding airports to post our flier. The Commission felt a hard copy of the fliers would work better than emailing them to surrounding airports. Once the major activities, guest speaker and food are determined, the fliers can be distributed.

8. **STAFF REPORTS**

- A. Joel Glick, Airport Manager
  - 1) Attended the small airports conference in Lake Tahoe in early September. He was able to meet with the city's FAA Project Manager to secure some of the funding to construct the security fence project. The project will be broken into two phases. FAA scored this project very high due to the public safety factors.
  - 2) Will be going to Burlingame on November 13<sup>th</sup> to meet with FAA to discuss the Security Fencing Project.
  - 3) After the first of the year the Commission will talk with Cory Hazlewood by conference call to go over the fencing project.

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9. COMMISSIONERS REPORTS

- A. Capital Improvements – None.
- B. Landscaping/Parking – There is a bump approximately 50 yards northwest of the fuel pump and a depressed area about 50 yards north of that that could cause some problems for some aircraft. Asked for some striping around these areas to warn pilots. Joel will ask the consultant if this is possible.
- C. Public Relations – None.
- D. Airport Promotion – None.
- E. BMX Track – As a part of their agreement, they are supposed to be paying for their water useage. The city has a water meter, but needs someone to install it. The quote Joel got from two local plumbers is \$400-\$500. Commissioners Remy and Smith raised several logistical issues that Joel will investigate prior to pursuing the installation of the water meter.
- F. Hangar Development – None.
- G. Hangar Vacancies – No changes. Still have several hangars available.

10. ADJOURNMENT

As there was no further business to discuss, it was moved by Commissioner Richey, seconded by Commissioner Remy to adjourn at 4:53 p.m.

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David Richey, Vice Chairperson

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Joel Glick, Airport Manager

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Denise Phariss, Administrative Assistant

**Next meeting date: December 19, 2013?**