

APPROVED BY

DATE

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**CITY OF REEDLEY
WATER SYSTEM UTILITY WORKER I**

DEFINITION

This is an entry level position to the water department. Under immediate and or general supervision, Water System Utility Worker to perform a variety of semi-skilled and skilled duties in the installation, repair and maintenance of City facilities in general and water system facilities specifically; to use and operate manual tools and light and moderately heavy power driven equipment; and to perform a variety of maintenance tasks relative to assigned areas of responsibility; and other duties as assigned.

DISTINGUISHING CHARACTERISTICS

The duties of this classification involve work which is physical in nature and requires familiarity with general laborer tasks. Some independent judgment and initiative is required. A Utility Worker may be required to operate some types of mobile and general construction equipment and vehicles, may work alone or as a member of a crew.

SUPERVISION EXERCISED

Exercises no supervision.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Management reserves the rights to add, modify, change, and/or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job. Examples listed may not cover all duties that may be performed.

Adhere to all code and safety regulations.

Performs pick and shovel work; skilled and semi-skilled work in repairing and installing service system facilities such as water services, mains, hydrants, etc.

Operates and works with various air, electric, gasoline and hydraulic powered equipment such as compressors, jack hammers, generators, pumps, tampers, pipe cutters, saws, tapping machines, etc.

Operate City owned tools, equipment, vehicles and rental equipment; operate heavy equipment including loader, forklift, backhoe and skip loader.

Drives trucks hauling supplies, materials, gravel, dirt, and spoil.

May be required to load trucks with backhoe or front end loader.

Perform preventive maintenance procedures and minor maintenance and adjustments on equipment used.

Performs cutting and welding operations.

Under direct supervision, assist in the installation of many different types of water connections such as mechanical joints, flanged joints, solvent weld joints, flared joints, ring tight joints, etc.

Break up concrete or asphalt, build and set forms, mix and place concrete for curbs, gutters, sidewalks.

Remove and restore asphalt streets as needed.

Installs shoring materials in excavated areas.

Paint, weed, and maintain city well sites as needed.

Assist water department personnel as needed.

Place traffic control and warning signs; serves as flagman; set up and take down traffic cones, barricades and lights.

Operate chemical sprayer in assigned area to abate weeds.

OTHER JOB RELATED DUTIES

Perform related duties and responsibilities as assigned.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge, Skills and Abilities:

Must have a general knowledge of the identification, use and safe operation of light construction equipment and common construction hand and power tools.

Ability to perform physical work requiring manual dexterity, agility, physical coordination.

To read, write, and speak English.

To perform simple arithmetic.

To understand and carry out verbal or written instructions.

Drive vehicles with a manual or automatic transmission.

Perform all work in a safe manner.

Safe driving principles and practices.

City of Reedley
Water System Utility Worker I (Continued)

Must be able to tactfully communicate with co-workers, supervisory staff and the general public in a variety of settings and conditions.

Skill to:

Learn to operate a variety of maintenance, repair and construction equipment and tools in a safe and effective manner including manual tools and pneumatic jackhammer, compaction equipment and hand and walk behind cutting tools.

Perform heavy manual labor for extended periods, often in all types of weather.

Operate motor vehicles and City equipment safely.

Ability to:

Learn, interpret, and apply the policies, procedures, laws, codes and regulations pertaining to assigned programs and functions.

Learn occupational hazards and standard safety practices necessary in the areas of street, sidewalk and water system maintenance, repair and construction.

Learn materials, methods, practices, and equipment used in the restoration of sidewalks, streets and water system maintenance and repair.

Learn to read, interpret, and apply technical information from manuals, drawings, specifications, layouts, blueprints and schematics.

Perform cement and masonry work.

Perform minor repairs and adjustments to tools.

Understand and follow oral and written instructions.

Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

Other Requirements:

Must successfully pass a physical examination before employment with the City of Reedley.

Must have a valid California driver's license and a satisfactory driving record.

Work outside of normal working hours may be required.

Must be in good physical condition for doing strenuous outdoor work under a variety of climatic and geographic conditions.

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Water System Utility Worker I (Continued)

Ability to sit, stand, walk, kneel, crouch, stoop, squat, twist, climb, push, pull and lift 75 lbs; Exposure to cold, heat, wind, noise, outdoors, vibration, chemicals, explosive materials, mechanical hazards, and electrical hazards; ability to travel to different sites and locations; may be called for emergencies.

Experience:

Prefer six months of employment in water utility work which has provided some familiarity with the operation and uses of light construction equipment, and/or hand and power tools common to the water utility trade.

Training:

Formal or informal education or training which insures the ability to read and write English at a level necessary for successful job performance.

License or Certification:

Possession of a valid California Drivers License, without restriction is required.

Education:

Completion of the twelfth grade or its equivalent.